

**Fairhope Arts & Crafts Festival**  
**Volunteer Guidelines & Information**

**Thank you for joining our team of Volunteers for the Fairhope Arts & Crafts Festival!**

**Volunteer Assignments:**

Each volunteer will be coordinated and assigned to a committee by the volunteer chair.

**Meetings:**

- Volunteer meetings will be held at Coastal Community Collage in Fairhope. Dates and time will be communicated through email.
- The committee you are assigned to may have meetings outside the general meetings

**Conduct:**

The festival is a busy active event. As a volunteer you represent the Festival. Please remain positive and courteous at all times to all the artists, other volunteers, vendors, shop owners and to our guests visiting the Festival. **While volunteering, smoking, consuming alcohol, and using profanity are strictly prohibited.**

**Dress:**

Dress comfortably for outdoors. As a Volunteer you will be provided a volunteer shirt and volunteer lanyard that must be worn while volunteering. Please consider wearing closed-toed shoes that are comfortable for walking.

**Weather:**

Rain or shine, the Festival will go on. Please plan for the weather with rain ponchos and/or sunscreen.

**Belongings:**

Wear fanny pack or pockets. We do not have a place to store your belongings nor can we be responsible for the safety of purses, keys, clothes, water bottles or any electronics.

**Volunteer Retreat:**

A location will be available for volunteers to take a break. Typically hours during the Festival are 8:00am to 5:30pm. Water and other beverages will be provided. Restrooms available.

**Shift Arrival:**

Volunteers should allow time for parking and walking to the Volunteer Retreat or directly to your assigned volunteer area/assigned shifts. If you need to pick-up your volunteer lanyard and/or volunteer area assigned please come directly to Volunteer Retreat to see the Volunteer Committee Chair for more information.